



## Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)**

**Please contact your Community Area Manager before completing your application  
(See Section 3 for contact details)**

### 1. Your organisation or group

<b>Name of organisation</b>	Enford Camera Club		
<b>Contact name</b>	Martin Webb (Chairman)		
<b>Contact address</b>			
<b>Contact number</b>	01980 670537	<b>e-mail</b>	
<b>Organisation type</b>	<b>Not for profit organisation</b> <input checked="" type="checkbox"/> <b>Parish/town council</b> <input type="checkbox"/> <b>Other, please specify</b>		

### 2. Your project

<b>Project Title/Name</b>	Purchase of a Projector Screen		
<b>What is your project about and what does it aim to achieve?</b>  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	<p>Enford Camera Club are applying for the purchase of a projector screen suitable for showing photos at the village hall. The Camera Club have already purchased a projector (bought in 2009 with a community area grant). For the past 1½ years we have been projecting our images onto the village hall wall.</p> <p>At the same time, Enford Film Club (a sub-committee of the Village Hall committee) have been running film evenings for the past 2 years. The Camera Club will share the screen along with the previously bought pc projector so that they can run film evenings independently of outside organisations.</p>		
<b>In which community area does your project take place? (Please give name – see section 3 of the grants pack)</b>	Tidworth Area		
<b>I/we have discussed our project with the town/parish council?</b>	<b>Yes</b> <input type="checkbox"/>	<b>Date</b> Informally only	<b>No</b> <input type="checkbox"/>
<b>I/we have discussed our project with our Wiltshire councillor?</b>	<b>Yes</b> <input type="checkbox"/>	<b>Date</b>	<b>No</b> <input checked="" type="checkbox"/>

<b>Where will your project take place?</b>	Enford Village Hall. Although the screen will be made available to other community groups within the village.
<b>When will your project take place?</b>	We would like to purchase the screen and equipment as soon as possible.
<b>How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?</b>  <i>Important: Please do not type/write in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)</i>	There are two main reasons for this project. 1) An integral part of the enjoyment of the Camera Club is the sharing and displaying of members' photographs using a pc projector. At present these are shown on a coloured wall, which is not satisfactory. Enford Camera Club's constitution encourages a policy of inclusiveness. There is no club entrance fee, no annual membership fee and the minimal monthly subscriptions cover only running costs. In consequence we have very little excess funds. Therefore we are applying for funding for the purchase of a projector screen. 2) For two years, Enford Film Club has been showing films monthly at Enford Village Hall. As far as we are aware, this is the only regular cinema in the Tidworth Area. The nearest commercial one to Enford is 13 miles away. Due to the cost of projection equipment they have been using an outside organisation to show films. This limits the variety of films shown, the day of the week, the number of showings and the chance selling reduced price tickets. By sharing the equipment with the Camera Club it will allow the film club to run film evenings independently. This will widen the availability of film evenings to community.
<b>How many people will benefit from your project?</b>	Camera Club membership is 19. Film evening attendance is 30 to 50 per month. Potentially this could increase to 80 per viewing.
<b>How does your project demonstrate a direct link to the local community plan for your area?</b> <a href="http://www.wiltshire.gov.uk/areaboards">www.wiltshire.gov.uk/areaboards</a>  <b>Please provide a reference/page no.</b>	1) Support the existence of multi-use community centres/village halls/meeting places throughout the Community Area. 2) Improvement of sports, arts and entertainment facilities across the area.  1) Housing and the Built Environment / Page 11. 2) Culture and Leisure / Page 15.
<b>To be completed ONLY where town/parish councils are making an application</b>	
<b>Is your project one which parish/town councils have powers to raise local taxes to fund?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable
<b>Could your project be funded from your reserves?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable
<b>Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)</b>	Yes <input type="checkbox"/> No <input type="checkbox"/> Not applicable
<b>Any other information about your project.</b> The equipment will also be available for other organisations within the village. The pc projector (purchased in 2009) has recently been used by the gardening club, at the Royal Wedding party and also at the Village Fete as well as the monthly camera club meetings. It is envisaged that the screen will be used in conjunction with the pc projector and will be shared just as much. The Enford Gardening Club have asked to borrow the equipment in September for a talk on Gardening in the Falkland Islands.  With regard to the film evenings, the Film Club hope to make the films more accessible. The following are proposed:  Reduced / discounted prices Family film evenings / mornings Alternative days of the week (not just mid-week showings dictated by the outside organisation) More variety of films such as classic films	

### 3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="5"/>	Female	<input type="text" value="5"/>
25 – 50 years	Male	<input type="text" value="6"/>	Female	<input type="text" value="2"/>
Under 25 years	Male	<input type="text" value="1"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This application is for funding to purchase capital equipment. There are no ongoing costs for the Camera Club. All ongoing costs for the Film Club will be self-funded by ticket sales.

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

The camera club will be able to monitor the effectiveness of this project by monitoring the attendance at meetings, and the amount of times the equipment is borrowed by other community groups. Likewise, by monitoring ticket sales at film evenings, the film club can monitor the difference it has made to the community.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

*Please list with amount applied for and whether you have been successful*

Name of Funder

Amount Applied For

Amount Received

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Have you or do you intend to apply for a grant from another area board within this financial year?

*If yes, please state which one(s).*

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: September 2010	Month: September	Year: 2010
A - Total income:	£833 (Includes grant of £659 in November 2009 for pc projector)	
B - Minus total expenditure:	£808 (Includes purchase of pc projector in November 2009 for £668.15)	
Surplus/deficit for year: (A minus B)	£25	
Free reserves currently held:	£73.85 (plus £50 ear-marked for Summer Photographic Exhibition printing costs)	

**5. Financial information – If you can claim back V.A.T. please exclude from figures given below**

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Folding Projector Screen	£962.81	Own fundraising/reserves		£
	£			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
<b>Total Project Expenditure</b>	<b>£962.81</b>	<b>Total Project Income</b>		<b>£</b>

<b>Total project income B</b>	£0
<b>Total project expenditure A</b>	£962.81
<b>Project shortfall A – B</b>	£962.81
<b>Grant sought from Wiltshire Council Area Board</b>	£962.81
<b>Bank Details</b>	
<b>Please give the name of the organisations' bank account e.g. Barclays</b>	
<b>Please give the title name of the organisations' bank account e.g. current</b>	

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land. *(Not applicable)*

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Safeguarding Adults
  - Public Liability Insurance  Equal opportunities
  - Access audit  Environmental impact
  - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

**Name:** Martin Webb

**Date:** 23/5/11

**Position in organisation:** Chairman, Enford Camera Club

**Please return your completed application to the appropriate Area Board Locality Team (see section 3)**